Kelsey James GłaGA 30506 e-ład , je bu Literel

Seeking Spring 20 Communication Internship

EDUCATION

Bachelor of Arts, Communication Majogranizational Leadership Concentration, Expected May 20 University of North Georgia, Gainesville, GA GPA: 3.75/4.00

RELATED SKILLS

Compute Microsoft Word, Excel, and Powe Robinsher, Photoshop Foreign Language Beginner level written and spoken Spanish

RELATED EXPERIENCE

Scott sowntown Cateringvent Assistoatnesville, GA,

- Arrangel meetings with prospective to lie extists every lies and createstom event package
- Collaborate with event planning stacoordinate layout of seating, food prep & serving areas, a decorations
- Performed inventory and recorded afmsupplies needed for events
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May 2017